

User Manual

For

State Food Security Scheme

Digitization of Beneficiaries Details in RCMS Database

10 August, 2018

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1. Introduction

1.1 State Food Security Scheme Beneficiary Registration

Existing web-application inside OTPDS login in RCMS facilitates user to digitize beneficiaries' details under State Food Security Scheme.

1.2 Opening the web-application

In order to access the application from an internet browser, open your internet browser and type http://pdsodisha.gov.in in the address bar and press the "Enter" key. The following web page will open. Please click on User login link as shown in **SS-01**

Please log in to application with the help of user ID and Password provided to concerned RCMS users (DEO login & Block/ULB Officer login)

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Copyright © 2013-14 All Rights Reserved by Government	The site is best viewed with	resolution 1024x768	Powered by : Mastek :
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SS-01

2. Digitization of applications of beneficiaries under State Food Security Scheme

2.1 Brief Description

This facility is available to the Block level RCMS users (DEO login & Block/ULB Officer login) who will digitize the applications and move either to **Final List** or **Ineligible List** under State Food Security Scheme.

2.2 Digitization of Applications

The Date Entry Operator (DEO) can access the SFSS New Enrollment page in his log in by clicking link as shown in SS-02.

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	13. Suspended FPS Tagged Family List
	14. Having less than 50 ration cards
	15. NA FPS Tagged KSOil Ration Card List
	16. State Allotment of Rice and Wheat of January 2018
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	Note : The point no 11 contains duplicate list based on Aadhar no available under FPL in RCMS DB and marked as On-Hold in RCMS DB. The data needs to be verified and updated by removing duplicate Aadhar number at RCMS centers .
64.100.141.68/tpdsuat/State/StateEnrollmentNew.	aspx list of the FPS which don't have any beneficiary for Wheat and Rice, so beneficiaries cannot be tagged for KS Oil. The Bulk data is bod data is bod data is to 10th July 2017 (11:00 A M)

SS-02

Data Entry Operator can do below activities.

1. If the beneficiary has old form number, then data entry operator will put the same form number in the Old Form Number field and will click on Get Details button to fetch the details of the beneficiary. The user can change the details of the beneficiary and click on Save button as shown in the SS-03.

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SS-03

2. If the applicant had already applied earlier but do not remember the old form number and has Aadhaar number, Data Entry Operator can search the old form details by searching through Aadhaar number as shown in SS-04 (A & B) and update all the required details of the applicants and click on save button.



SS-04 (B)

 If Date Entry Operator doesn't find form details, will select RC Name and fill all the required details of the applicant and click on save button as shown in SS-05.

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SS-05

1. Then click on Print Acknowledgement button to generate Acknowledgement as shown in the screen SS-06.

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SS-06

2. DEO can also generate acknowledgement copy by clicking on Beneficiary List screen as shown in the below SS-07.



SS-07

Please fill the required details and click on Get Details button to get the beneficiary details and select a checkbox click on print link to generate acknowledgement receipt as shown in SS-08.

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	O122 RAUNDE SOREN	SAKILA HEMBRAM	MAHESWAR SOREN	Female	74	Ineligible,Employee of Central or State Government or Public Sector	Print
	0125 JHANA CHATAR	MANA MUNDA	RISAL CHATAR	Female	CHIRGALTOLABASTIRAY- 47	FPL	Print
	0135 RINKI SHARMA	DINANATH SHARMA	ANIL SHARMA	Female	PL-511	Ineligible,Employee of Central or State Government or Public Sector	Print
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	0152 SJAMUNA	SEREYA	SBALAKRUSHNA RAO	Female	730	DPL	Print
	O157 ANITA BEHERA	BABAN BEHERA	ASHOK BEHERA	Female	pl-33	FPL	Print
	0158 JAGATU TUDU	DHIRAI TUDU	JYOTI TUDU	Male	RAY-319	FPL	Print
	0159 ASDSALDK	KSAI DASKI H	Ι ΚSΔΗDI SKΔ	Male	WARD NO 01dfdskif	FPI	Print

SS-08

2.3 Movement to Final List or Ineligible List

After digitization by DEO, the beneficiaries' details will be available in Block/ULB Officer login. Block/ULB Officer will click on SFSS Beneficiary List screen to populate the details and move beneficiary from Draft List to Final List or to ineligible as applicable as shown in SS-09.

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164.100.141.68/tpdsuat/State/StateBenificiaryDetail	appx list of the FPS which don't have any beneficiary for Wheat and Rice, so beneficiaries cannot be tagged for KS Oil. The Bulk data is bed device up to 10% bulk and 2012 (11.00 b M 2

SS-09

Block/ULB user will fill the required details and click on Get Details button to get the application list as shown in SS-10.

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Block/ULB user will select a Draft List record from the list by clicking on check box and select inclusion criteria for FPL movement or select exclusion criteria for in-eligible movement as shown in SS-11.

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neficiary Information Annapurna	Father Name					Spouse Name		
3 Reports Annapurna	A SCHOOL SHOP						(0)	
neficiary Information SPSS	-					Get Details		
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	E Eorm	Eull Name	Eather Name	Spouse Name	Gender	Address	Status	Acknowledgmen Receipt
	G 0114	KUNI BARADA	KHAIRA SAMADI	SFSDFDJ	Female	341	Ineligible,Employee of Central or State Government or Public Sector	Print
	E 0123	RAUNDE	SAKILA HEMBRAM	MAHESWAR SOREN	Female	74	Ineligible,Employee of Central or State Government or Public Sector	Print
	E 0125	JHANA CHATAR	MANA MUNDA	RISAL CHATAR	Female	CHIRGALTOLABASTIRAY- 47	FPL	Print
	EL 0135	RINKI SHARMA	DINANATH	ANIL SHARMA	Female	PL-511	Ineligible,Employee of Central or State Government or Public Sector	Print
	2 0143	S DSJAKD	ASKLDISAK	JSADLKAS	Male	WARD NO. 02dsfsdfnsd	DPL	Print
	LI 0152	SJAMUNA	SEREYA	SBALAKRUSHNA RAO	Female	730	DPL	Print
	E 0157	ANITA	BABAN	ASHOK BEHERA	Female	pl-33	FPL	Print
	E 0158	JAGATU TUDU	DHIRAI TUDU	UOUT LTOYL	Male	RAY-319	FPL	Print
	0150	ACDEALDY	VCAI DACKI U	I VEAUPI CVA	Male	WARD NO ATHENE	£01	Brief
	* Ineligible I	Criteria	: -Select-	-			 Move To I 	neligible
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