# **Request for Proposal**

For

Printing, Lamination and Transportation Of

**Ration Cards to All RCMS Centres** 

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**Block/ULB level Under PDS** 

[RFP No: 01-FSCW/2021 Date 11-01-2021]

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## A. Objectives of RFP

Odisha has achieved a milestone by introducing the structural reforms in its Public Distribution System (PDS) through the implementation of the National Food Security Act, 2013 (NFSA) in the State. As on April 2016, 33,49,995 individuals under Antyodaya Anna Yojana (AAY) and 2,83,47,765 individuals under Priority household (PHH) category have been identified & covered under NFSA against the State ceiling of 326.41 Lakh population to be covered under the Act.

With respect to the RCMS Centres functioning at the block/ULB level, two major activities undertaken at these centres are (i) modifications as per corrections and incorporation of new data in the existing ration cards and (ii) generation of new ration cards for new eligible beneficiaries both under NFSA/SFSS.

The purpose of this request for proposal is to invite suitable bidder(s) to provide services at the State level for printing, lamination of bar-coded & watermarked ration cards and deliver the same at the district level. The bidder has to set up central printing unit(s) at the State level with requisite numbers of high quality printers, lamination machines and computer with internet connectivity. Since the nature of this assignment demands regular services; these printing units should be set up in such a way that, it remains functional throughout the year and provide uninterrupted services for the supply of the ration cards to all the RCMS centres as per requirement.

#### **B. Factsheet:**

Clause Reference	Topic
Scope of Work	To provide services for printing, lamination and transportation of bar-
	coded & watermarked ration cards to all the districts of Odisha.
Project Period	This project shall be operational for One (01) year initially and may be

Clause Reference	Topic
	extended to another one (01) year depending upon the performance of
	the bidder.
Estimated Quantity	The average estimated quantity of ration cards to be printed shall be
	approximately two to three lakhs per year. However the quantity may
NA (1) 1 (0) 1 (1)	differ as per actual requirement by the Department.
Method of Selection	Least Cost Basis (LCB) method shall be used to select the bidder. The
	Bidder has to submit the bid in two separate sealed envelopes marked Technical & Financial bid.
	All the bids will be evaluated on the basis of pre- qualification criteria.
	Technical evaluation of only those bidders who satisfy all the pre-
	qualification criteria shall be done. Price bid of only those bidders
	who qualify in Technical Bid with a score of 80% shall be opened.
	Technically qualified bidder, who quotes the least price, will be selected
	for the assignment.
	Consortium and sub-contracting is not allowed in this bid.
Language of Bid	The entire bid document should be submitted in English language.
Currency of Bid	The bid price should be quoted in Indian Rupees. The offered price should be exclusive of GST. The financial bid should indicate offered
	price and GST component separately.
Tender Document	
Fee	(Rupees Ten thousand only) in shape of a Demand Draft to be drawn
	from any Scheduled Bank/Nationalised bank in favour of "Odisha State
	Civil Supplies Corporation Ltd. (OSCSC)" payable at Bhubaneswar.
	This fee is non-refundable in nature.
Earnest Money	
Deposit(EMD)	amount <b>Rs 1,00,000/-</b> (Rupees One Lakh only) in the shape of
	Demand Draft drawn from any Scheduled Bank/Nationalised Bank in
	favour of Odisha State Civil Supplies Corporation Ltd. (OSCSC) payable at Bhubaneswar. The EMD should be valid for 90 days from
	the date of submission of bid.
Validity of Bid	180 Days from the bid submission date.
Bid document	One Copy of the (i) pre-qualification bid including Tender fees, DD
submission	towards EMD and (ii) technical bid must be submitted. Only one copy
	of the financial bid required for submission. The tender paper,
	technical bid, should be kept in a sealed envelope with superscription
	as "Technical Bid". The financial bid should be kept in a separate
	sealed with superscription as "Financial Bid". Both the envelope
	envelopes should be kept in a separate envelope with superscription
	as "Bid for Printing, Lamination and Transportation of Ration Cards to all RCMS Centres under NFSA in PDS system".
Address for Bid	Managing Director Odisha State Civil Supplies Corporation
Submission and for	Limited C/2 Nayapalli, Pin-751012
all other purposes	Bhubaneswar, INDIA
with respect to this	EPBX-(0674)2395391/2394956
RFP	Fax - (0674) 2395291/2390199
	Email ID: mdoscsc@gmail.com

## C. Timeline for Bid Cycle Management

SI No	Events	Date & Time
1	Release of RFP document	RFP-01/FSCCW/2021 Dt. 11.01.2021
2	Last date and time for Submission of Bid	Dt 03-02.2021 at 1700 Hours
3	Opening of Pre-qualification –Cum-Technical Bid	Dt 04-02-2021 at 1530 Hours Conference Hall of OSCSC Ltd.
4	Technical Bids Presentation by the Bidders	Dt 04-02-2021 at 1530 Hours Conference Hall of OSCSC Ltd.
5	Opening of Financial Bids	Dt. 11-02-2021 at 1530 Hours Conference Hall of OSCSC Ltd.

N:B- Any Change in the above scheduled date of Opening of the respective Bid Documents shall be intimated to the bidders through their registered mail ID.

## D. Scope of Work & Project Requirement

FS & CW Department, GoO/OSCSC Ltd is seeking the services of an experienced firm to print and laminate multi-colour/full bleed ration cards and deliver them in the concerned RCMS centers at Block/ULB level. PDF images for ration cards to be printed would be generated and made available. The specific requirements are as under:

- 1. Set up of a centralized facility, preferably at Bhubaneswar, for colour printing, lamination and packaging of ration cards.
- 2. Engage adequate manpower to facilitate printing, lamination and smooth delivery of Ration Cards to RCMS centres at Block/ULB Level.
- 3. Access and download district-wise PDF images of colour and bar-coded ration cards generated by other parties. The web-portal from which the images can be downloaded shall be intimated to the successful bidder.
- 4. Print ration cards using stationery items of good quality. Paper for printing of cards should be 170 GSM of reputed brand. Other specification of ration cards specified in the RFP should be strictly adhered to.
- 5. Laminate the printed ration cards by using 120 micron lamination sheet of reputed brand.
- 6. Package the printed ration cards on quarterly basis by Ration Card Management Centre (RCMS)-wise (Block/ULB-wise) in the ascending serial number of ration cards. The packets of all RCMS should be put into a bigger packet for a district.
- 7. Dispatch the packets to the concerned districts and deliver them to the Civil Supplies Officer or any officer authorised by him at the RCMS Centres against acknowledgement by 3rd week of the month succeeding the quarter.
- 8. Maintain accounts of ration cards printed and delivered by RCMS and districts for every quarter.

- 9. Additional Work Any additional work that could not reasonably be foreseen as part of this RFP may be separately negotiated. FS & CW Department/OSCSC Ltd reserves the right to amend any quantities or procedure for printing, and reserves the right to award the contract to multiple suppliers.
- 10. The FSCW Department have issued several guidelines for the specifications related to printing, lamination and packaging of the ration cards while implementing the NFSA in the State. The bidder(s) must learn about the existing norms, and revised guidelines as may be issued from time to time, for undertaking the work in timely manner.
- 11. The district-wise distribution of RCMS centre is given at **Annexure-10** for reference.

## E. Specification of Ration Card

#### 1. Technical Specification

SI No.	Specification of Ration Card	Requirement
01	Length of ration card	6 Inch
02	Breadth of ration card	4 Inch
03	Paper	170 GSM
04	Type of paper	Glossy Art Paper
05	Size of Paper for printing 9 Cards in	12 Inches * 18 Inches
	one sheet	
06	Colour for PHH Card	Sea Green (The Bar Code portion should
		be having white background with barcode
		in Black)
07	Colour for AAY Card	White
08	Type of Lamination Sheet	120 micron
09	Jacket Size for Lamination	6.2 Inches * 4.2 Inches

#### 2. Pre-requisites for Printing:-

- a. Both the AAY and PHH Ration Cards have to carry the logo of the State Government in watermark in the centre of the body of the card.
- b. It is recommended to print the watermark on both sides of the ration card as per sample given at **Annexure-9**.
- c. One sheet of paper size (12 Inches \* 18 Inches) would be used to generate 9 printed ration cards.
- d. The ration cards are to be printed in such a way that it reflects all the information clearly and without any smudge or blurry characters.
- e. In case of any faulty printing, the bidder has to print the card again without any extra cost.
- f. The product has to be as per the specifications given, and instructions issued by the Government from time to time. Any deviation of the specifications shall invite penalty

- as per the decision of the FSCW Dept/OSCSC Limited which is binding for the bidder.
- g. If the successful bidder fails to supply within the stipulated period i.e. 30 days from the date of receipt of final PDF of ration cards from the concerned authority, liquidated damage (LD) @ 0 .5% of the tender value, per week of delay shall be deducted from the final payment. Maximum delay time acceptable is 4 weeks. Hence, the maximum LD shall be up to 2% of the purchase order. If the bidder still fails to supply within the maximum delay time, his order would stand cancelled automatically without serving any official notice. This provision is not applicable in case of natural calamities, disasters and conditions that are beyond human control.
- h. The above mentioned specifications are subject to change as per requirement and in such a case the bidder has to deliver the ration cards as per changed specification.

## F. Requirement of Minimum Infrastructure Facility

1. The bidder has to make an endeavour to make necessary arrangement to procure latest hardware equipments (computer, lamination machine, printing, etc) and software in adequate quantities for timely printing and lamination of ration cards as per the specifications mentioned above as well as specifications to be given by FS&CW Dept/OSCSC Ltd from time to time. It is the sole responsibility of the bidder to deliver the quality product (i.e. ration cards) in time.

#### 2. Multipurpose Colour Printer

Specification	Minimum requirement		
Capacity	Up to 15 sheets @ A3 PPM (Color Printer)		
Supported Functions	600 dpi or above		
USB Port	2 USB 2.0 port		

- 3. **Electricity availability and Back-up**:-The bidder(s) needs to ensure the facilities for continuous supply of electricity for the printing and lamination unit(s). The bidder(s) should therefore have provision for back-up electricity facilities in order to reduce/eliminate disruptions in the printing and lamination processes.
- 4. **Logistics for Ration Card Packaging:** The stacking and bundling of the ration cards shall be done serially and RCMS Centre-wise and the packing as per the guidelines provided, and modification done, if any, by the Government from time to time.
- 5. Logistics for Transportation of Ration Cards to RCMS Centres: Adequate arrangement should be made by the bidder for transportation and delivery of the ration card packets to the Civil Supplies Officer or any other official authorised by him at the district/block/ULB level in a timely manner. The FSCW Dept/OSCSC Ltd will have no liability regarding transportation, loading and unloading of material. All the material shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the firm without any extra cost.
- 6. **Printing of New/Modified ration cards:** New/modified Ration Cards would be printed every month based on the changes made in RCMS Centres in the previous

month. Print all the ration cards for which PDF images have been generated and made available for printing.

#### G. Instructions to the Bidder

#### 1. General Instructions

While every effort has been made to provide comprehensive and accurate background information, requirements and specifications, Bidders must form their own conclusions about the solution needed to meet the requirements. Bidders and recipients of this RFP may consult their own legal advisers in relation to this RFP.

All information supplied by the bidders may be treated as contractually binding on the bidders, on successful award of the assignment by the FSCW Department /OSCSC Limited on the basis of this RFP.

No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of the FSCW Department /OSCSC Limited. Any notification of preferred bidder status by the FSCW Department /OSCSC Limited shall not give rise to any enforceable rights to the Bidder. The FSCW Department /OSCSC Limited may cancel this public procurement at any time prior to a formal written contract being executed by or on behalf of the FSCW Department /OSCSC Limited.

#### 2. Understanding the Instructions

Bidders are advised to read all the instructions, forms, terms, requirements and other information in the RFP document carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.

Failure to comply with the requirements of this paragraph may render the proposal non-compliant and the proposal may be rejected.

#### 3. Bidders must

- a) Include all documentation as specified in this RFP.
- b) Follow the format of this RFP and respond to each element in the order as set out in this RFP.
- c) Comply with all the requirements as set out in this RFP and vide any corrigendum. Bidder shall all time refer to the website for any changes as will be published through corrigendum notice.

#### 4. RFP Document Fees

RFP document can be downloaded from the website <a href="www.foododisha.in">www.foododisha.in</a><a href="www.foododisha.in">www.oscsc.in</a>. The bidders are required to submit non-refundable tender document</a><a href="Fee of Rs.10,000/">Fee of Rs.10,000/</a>. (Rupees Ten Thousand Only) by Demand Draft in favour of "Odisha State Civil Supplies Corporation Ltd. (OSCSC) " and payable at Bhubaneswar from any of the scheduled bank/Nationalised Bank along with the scheduled bank/Nationalised Bank along with

Proposal. Proposals received without or with inadequate RFP Document fees shall be rejected.

#### 5. Earnest Money Deposit (EMD)

Bidders shall submit, along with their Bids, EMD of Rs 1,00,000/- (Rupees One Lakh only) in the form of a Demand Draft issued by any scheduled bank/Nationalised bank in favour of "Odisha State Civil Supplies Corporation Ltd." (OSCSC), payable at Bhubaneswar". The EMD should be valid for 90 days from the due date of the RFP.

- a. EMD of all unsuccessful bidders would be returned/refunded by FS&CW Department/OSCSC Ltd within 1 month of declaration of the successful bidder...
- b. The EMD of the successful bidder would be returned upon submission of Performance security.
- c. The EMD amount is interest free and will be returned/refundable to the unsuccessful bidders without any accrued interest on it.
- d. The bid / proposal submitted without EMD, mentioned above, will be summarily rejected. EMD is essential for pre-bid qualification.
- e. The EMD may be forfeited:
  - If a bidder withdraws its bid during the period of bid validity.
  - In case of a successful bidder, if the bidder fails to sign the contract in accordance with this RFP.

#### 6. Submission of Proposals

The bidders should submit their responses as per the format given in this RFP in the following manner

- a) Response to Pre-Qualification-cum-Technical Proposal Criterion : (1 Original copy), Tender fee and EMD in first envelope
- b) Commercial Proposal (1 Original copy) in second envelope.
- c) The Technical Proposal should broadly include:-
- d) An outline of the approach which the firm intends to adopt, including a detailed service(s) description.
- e) Time required for setting the printing unit for printing and lamination of bar coded ration cards and allied activities under this project from the date of issue of work order to the party.
- A detailed statement of the way in which the work would be undertaken showing, inter alia, the scheduling of the personnel services during the period of contract;
- g) An indication of the type of staff to be deployed and their academic backgrounds and practical experience in printing lamination and digitisation related projects.

- h) A statement of suitability indicating experiences in similar projects including the year in which it was undertaken and details of the clients served.
  - Please Note that any financial information contained in the technical proposal will invalidate the proposal.
  - The proposal should be as per the format mentioned in this RFP.
  - the following points should be kept in mind while preparing the proposal:-
    - The offer should remain valid for acceptance for 180 days from the date of closing
    - ii. The proposals shall address all the requirement of this tender.
- i) The response to Pre-Qualification –cum-Technical Proposal and Commercial Proposal should be covered in separate sealed envelopes super-scribing "Pre-Qualification -cum-Technical Proposal" and "Commercial Proposal" respectively.
- j) Please note that prices should not be indicated either in the Pre-Qualification Proposal or in the Technical Proposal but should only be indicated in the Commercial Proposal.
- k) These two envelopes containing copies of Pre-qualification –cum- Technical Proposal and Commercial Proposal should be put in another single sealed envelope clearly marked "Response to RFP No- 01-FSCW/2020 dt.01-10-2020 for "printing ,lamination, transportation of ration cards to all RCMS Centers at block/ULB Level under PDS" and the wordings "DO NOT OPEN BEFORE < Date and Time >"
- The outer envelope should also indicate clearly the name, address, telephone number, E-mail ID and fax number of the bidder to enable the Bid to be returned unopened in case it is declared "Late".
- m) All the pages of the proposal must be sequentially numbered and must contain the list of contents with page numbers. The proposals should be submitted in form of "Spiral binded" only. Any deficiency in the documentation may result in the rejection of the Bid.
- n) The proposal/bid shall be prepared in indelible ink. It shall contain no interlineations or overwriting, except as necessary to correct errors made by the bidder itself. Any such corrections must be initialled by the person (or persons) who sign(s) the proposals.
- o) All pages of the bid including the duplicate copies, shall be duly signed and stamped by the authorized person or persons who sign the bid.
- p) Proposals, in its complete form in all respects as specified in the RFP, must be submitted at the address specified.

- q) All submissions must be through registered post/speed post at OSCSC Ltd only. No hand receipt of the bid shall be entertained at OSCSC Ltd.
- r) FS&CW Department/OSCSC Ltd would not be responsible for delays caused by the registered post/speed-post/ courier agency.

#### 7. Authentication of Bids

The proposal should include the **power-of-attorney** in the name of the signatory of the proposal.

#### 8. Proposal Preparation Costs

- a) A bidder can submit only one proposal at a time.
- b) Bidder submitting more than one proposal shall be rejected.
- c) The bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/ discussions/ presentations, preparation of proposal, in providing any additional information required by FS&CW department /OSCSC Ltd to facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process.
- d) The FS&CW Department /OSCSC Ltd will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

#### 9. Language of the Bid

The proposal should be written in English language. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be done with due attestation by the Bidder. For purposes of interpretation of the proposal, the English translation shall govern.

#### 10. Late Bids

- a. Bids received after the due date and the specified time (including the extended period if any) for any reason whatsoever, shall not be entertained and shall be returned unopened.
- b. The bids submitted by telex/telegram/fax/e-mail etc. shall not be considered. No correspondence will be entertained on this matter.
- c. FS&CW Department /OSCSC Ltd shall not be responsible for any postal delay or non-receipt/ non-delivery of the documents. No further correspondence on the subject will be entertained.
- d. FS&CW Department /OSCSC Ltd. reserves the right to modify and amend any of the above-stipulated condition/criterion depending upon project priorities & urgent commitments.
- 11. **Tender Opening**: The proposals submitted up to <u>1700 Hours</u> on Dt <u>03-02-2021</u> will be opened at <u>1530 Hours</u> on Dt <u>04-02-2021</u> by the Managing Director, OSCSC

Limited or any other officer authorized by FSCW Dept / OSCSC Limited, in the presence of such Bidders or their duly authorized representatives. The representatives of the bidders are advised to carry identity card or a letter from their authority of the firm to identify their bonafides for attending the opening of the proposal.

12. **Tender Validity**:- The offer submitted by the Bidders should be valid for minimum period of **180** days from the last date of submission of bid.

#### 13. Tender Evaluation Process

- a. Initial Bid scrutiny will be held and in congruousness as given below will be treated as non-responsive, if proposals are:
  - i. not submitted in as specified in the RFP document.
  - ii. received without the Letter of Authorization (Power of Attorney).
  - iii. Submitted without Tender Fees & EMD.
  - iv. having incomplete information, subjective, conditional offers and partial offers submitted.
  - v. having non-compliance of any of the clauses stipulated in the RFP.
  - vi. having lesser validity period.
- b. All responsive Bids will be considered for further processing as per the steps given below.
  - i. First the Pre-qualification Proposal will be evaluated and only those bidders who qualify the requirements will be eligible for next set of evaluations. Technical Proposal and Commercial Proposal of Bidders who do not meet the Pre-Qualification criteria will be returned without opening.
  - ii. The technical score of all the bidders would be calculated as per the criteria mentioned below. All the bidders who achieve at least 80 % in the technical evaluation would be eligible for Financial Bid opening.
  - iii. Lowest bid among financial bid will be awarded the contract.
  - iv. Proposals of bidders would be evaluated as per Technical Evaluation Criteria and financial evaluation criteria.
  - v. Agencies / firms should clearly indicate, giving explicit supporting documentary evidence, with respect to the above, in absence of which their proposals will be rejected summarily at the qualification stage.
  - vi. The submission of tender fees & EMD is mandatory for all bidders & is applicable for units covered under MSMEs.

#### H. Evaluation of Bids

#### 1. Pre- Qualification Bid Evaluation

The evaluation committee will carry out a detailed evaluation of only those bids which satisfy the pre-qualification criteria as given below. The bidder is required to fill the

necessary information in the prescribed table format below with signature and submit the same for evaluation.

SL. No.	Basic Requirements	Specific Requirements	Documents/Information to be provided in the submitted proposal	Page No. Reference of the Bid Supporting Documents
01	Legal Entity	The Company should be incorporated under Indian Companies Act 1956 or any other legal entity registered in India.	-Certificate of incorporation/Registration Certificate -PAN Card Copy -IT Returns for the last 3 consecutive financial year FY-2016-17, 2017-18 & 2018-19GST Registration Certificate	
02	Annual Turnover	The firm/Company must have an average annual turnover of Rs.1.00 crore in last 3 years.  Chartered Accountant Certificate on Average Annual Turnover shall be submitted of last 3 financial years FY-2016-17, 2017-18 & 2018-19.		
03	Geographical Presence	The bidder must have its office located in Odisha & should submit the document in proof for a minimum period of one year.	Address Proof Copy should be submitted.	
04	Performance: Technical Capability (The bidder must have successfully completed assignment.)	The bidder should have successfully provided services for printing, lamination and supply of such bar coded cards in similar kind of projects awarded by any State/ the Central Government with a minimum quantity of 2.00 Lakhs in the last five years ending with 31.03.2020.	Work Order + Work Completion Certificates from the clients The bidder has to submit the Work order with the work completion certificate mentioning clearly the number of bar coded cards printed.	
05	Fees	The bidder should submit Rs. 10,000/- (Rupees Ten Thousand Only) towards the cost of the Tender Document and the EMD of Rs 1, 00,000/- (Rupees One	bank/Nationalised Bank &	

SL. No.	Basic Requirements	Specific Requirements	Documents/Information to be provided in the submitted proposal	Page No. Reference of the Bid Supporting Documents
		Lakh only).		
06	Blacklisting	The Company should not have been blacklisted by the Government or Government Entity in the last 5 years ending with 31st March 2020 & till the date of submission of the Bid.	to submit a self declaration in the Company Letter Pad with following clauses:- 1.	
07	ISO 9001:2008	Bidder should possess minimum ISO 9001:2008 certification.	Copy of certificate with validity to be submitted.	
08	Power of Attorney		The bidder should submit the power of attorney for signing & submission of Bid.	

#### 2. Technical Evaluation

The proposals submitted by the bidders will be evaluated on three broad parameters as described in the table below. The bidder must get at least **80% of the maximum possible score** in the technical section in order to qualify for opening of the commercial/financial evaluation.

SI	Criteria	Description	Marks
No.			
1	Relevant Experience	The bidder must provide details of past projects of similar nature being undertaken over last three years. Different weights will be assigned as per number/ scale/status of project of similar nature as indicated in this RFP.	80
2	Proposed Methodology and Infrastructure Availability	The bidder must have sufficient experience in printing, lamination and timely supply of such bar coded cards. The bidder should also have requisite infrastructure (computers, printers and lamination facilities, and back up electricity provisions).	20
Total			100

3. Criteria-based details of the technical bid are provided below.

SI. No.	Criteria	Sub-Criteria	Basis of Evaluation	Max Marks	Supporting document
01	Number of Bar coded cards Printed & handed over at the delivery point.	Number of Bar coded cards Printed & handed over in the last five financial years ending with 31.03.2020. It is the responsibility of the bidder to submit the work order & work completion certificate mentioning clearly the quantity & value of the similar kind of projects awarded by any State/ the Central Government.	Cards Up-to base quantity 2Lakhs- No Marks to be given Printing of Cards over & above 2lakhs cards-multiple of 5Marks for each Completed number of One Lakh Cards. (Example if the bidder printed 5 lakh 60 thousand cards, then marks to be given 3 X 5 =15marks) Cap of max 30 marks	30	The Bidder should submit the number of cards printed in the defined Annexure-3 & to attach work order & work completion certificate which substantiate the proof for the number of cards printed for verification.
02	Relevant Experience (Turnover) in Similar kind of Projects awarded by any State/ Central Government, for Printing bar coded cards.	Project Value: The work order should have been issued or in force i:e work executed & Work order in force* in last 5 years, as on 31st March 2020.  It is the responsibility of the bidder to submit the work order & work completion certificate mentioning clearly the total completed quantity & value of the project.	The base project value up-to Rs.20Lakhs- No Marks to be given. Project Value over & above base value Rs.20 Lakhs - Multiple of 1marks for each completed project value for rupees One Lakh.  (For Example If the bidder submitted total completed project value of 50Lakhs then marks to be given 1Mark X 30Lakhs= 30Marks) Cap of max 30 marks	30	The bidder should submit a statement clearly mentioning the project value at <b>Annexure-3</b> & to attach Work Order + Work Completion Certificates from the clients For verification.
03	Average Annual Turnover	Average Annual Turnover shall be submitted of last 3 financial years FY-2016-17, 2017-18 & 2018-19.	More than 1Cr Up-to 2Cr- 5 Marks More than 2Cr up-to 3Cr- 10 Marks More than 3Cr- 20 Marks Cap of max 20 marks	20	Chartered Accountant Certificate on Average Annual Turnover at Annexure-8.
04	Proposed Methodology & Infrastructure Facility	Approach and methodology for resource engagement/ project team, and logistics arrangement for timely delivery of the	Qualitative Assessment based on- => Infrastructure Facility = 10 Marks =>Contingency plan for procurement of pouches and	20	Presentation by Bidder (one hard copy/ DVD Of presentation to be submitted By bidder) The Bidder has

SI. No.	Criteria	Sub-Criteria	Basis of Evaluation	Max Marks	Supporting document
		ration cards.	printing papers, etc = 5 marks. =>Contingency Plan for Transportation of Ration Cards to Block/ULB Level-5Marks		to submit an affidavit as at <b>Annexure-04</b> for infrastructure facility.
		Total Marks		100	

(\*)In case the work order in force, It is the responsibility of the bidder to submit the work execution certificate / partial completion certificate, both mentioning the quantity & value of bar coded cards printed specifically during the financial year 2015-16 onwards.

#### 4. Financial Evaluation

All bid prices should be inclusive of all hardware, software, transport and delivery cost, human resources for the project, taxes and levies. The bidder should give a reasonable bid. The commercial bids submitted by the bidder shall be evaluated basing on following criteria.

- a. Only fixed price financial bids indicating total price for all the deliverables and services specified in the RFP will be considered.
- b. The bid price should include all taxes and levies and should be expressed in Indian rupees.
- c. The bid price should include cost of infrastructure, hardware & software, Logistics & transportation (delivery at RCMS centres at Block/ULB level) and human resources to be engaged for the project.
- d. Any conditional bid will not be accepted.
- e. Lowest bid among financial bid will win the bid.
- f. In case of discrepancies between unit price & total price, the total price will be calculated on the basis of unit price.
- g. In case of a tie, the bidder with higher technical score will be awarded the contract.
- h. The bidder needs to reflect the Cost and Tax figure separately in the commercial bid. In case of differential tax structure, the cost figure exclusive of Tax shall be taken into account for evaluation of the lowest bid.

## I. General Terms & Conditions for Master Service Agreement (MSA)

#### 1. Notification of Award

a. FSCW Dept/OSCSC Limited will notify the successful bidder within 180 days of receiving proposal in writing or by fax or email. In case the tendering process is not completed within the stipulated period; the FSCW Dept/OSCSC Limited may request the bidder to extend the validity period of the bid beyond 180 days. b. The notification of award will constitute the formation of the contract. Upon successful furnishing of performance security by the bidder; FSCW Dept/OSCSC Limited will notify each unsuccessful bidder and return their EMD.

#### 2. Confidential Information:

Either party may receive confidential information of the other party in connection with the performance of this Agreement. Neither party shall disclose the other party's confidential information to any person or other third-party or make use of such confidential information for its own purposes at any time without the owner's prior written consent; provided, however, that confidential information may be disclosed to government authorities if the disclosure is required by law and the disclosing party has provided the once notice and, if practicable, a reasonable opportunity to defend against such disclosure. Confidential information means any information (written, oral or observed) relating to: (a) donors and potential donors; (b) personal profiles of beneficiaries; (c) personal profiles of employees; (d) business and strategic plans; (e) finances; or (f) a relationship with any governmental entity. Confidential information also includes information specifically designated confidential by the owner or that the other party knows or reasonably should know is not generally known to the public. Upon the termination or expiration of this agreement, each party shall destroy or return such information of the other party in its possession, including copies and notes, and in the case of destruction, at the owner's request shall certify to such destruction. Notwithstanding the forgoing, confidential information shall not include any information that is generally known to the public or readily ascertainable from publicly available sources. Each party shall take steps necessary to enforce these obligations with respect to its employees.

- 3. Failure to Agree with the Terms and Conditions of the RFP:- In case of failure of the successful Service provider to agree with the Terms and Conditions of the RFP shall constitute sufficient grounds for the annulment of the award, in which event FSCW Dept/OSCSC Ltd may award the contract to the next best value service provider to award in L1 rate or call for new bids.
- 4. Performance Security:- The selected bidder would be required to provide a Performance Security in shape of Performance Bank Guarantee (PBG) drawn from any scheduled bank, within 15 days from the notification of award. The performance security shall be for a value equivalent to 10% of the total work order. The performance security should be valid for a period of 60 days beyond the period of contractual obligations. The selected bidder shall be responsible for extending the validity date of the performance security as and when it is due on account of noncompletion of the project. In case the selected bidder fails to submit the performance security within the stipulated time, the FSCW Dept/OSCSC Ltd at its discretion may

cancel the order placed on the selected bidder without giving any notice. The FSCW Dept/OSCSC Ltd shall invoke the performance security in case the selected bidder fails to discharge its contractual obligations during the period or FSCW Dept/OSCSC Limited incurs any loss due to bidder's negligence in carrying out the project as per the agreed terms and conditions.

MSME units those shall apply for the bid and if awarded for the bid after due selection, have to deposit the performance security within the time schedule.

#### 5. Dispute Resolution Mechanism

The Service Provider and OSCSC shall endeavour their best to amicably settle all disputes arising out of or in connection with the Contract. In case it is not resolved between OSCSC and the Service Provider through amicably settlement, the matter will be referred to the Commissioner-Cum-Secretary – FS & CW Department and his decision will be final and binding for both the parties.

#### 6. Action for Breach of Contract:

It is the responsibility of the Service Provider to ensure performance of all the provisions of the contract as well as the terms & conditions as laid down in the RFP to the full satisfaction of the OSCSC Ltd. In the event of non-performance or violation of any provision of the contract by the service provider, his security deposit shall be forfeited and the balance work would be done at his risk and cost. He shall also be blacklisted and debarred from participating in the future tender of the OSCSC Ltd. The decision of the Managing Director would be final and binding on the Parties.

#### 7. Force Majeure:

Force Majeure is herein defined as any cause, which is beyond the control of the selected service provider or OSCSC Limited as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:-

- (a) Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics.
- (b) Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos.
- (c) Terrorist attack, public unrest in work area provided either party shall within two weeks from occurrence of such a cause, notifies the other in writing of such causes. The service provider or OSCSC Ltd shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above. Any delay beyond 30 days shall lead to termination of contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality survive termination of the contract.

- 8. Exit Plan: The selected Service provider will provide systematic exit plan and conduct proper knowledge transfer process to handover the project & all its deliverables to the party as appointed by the FSCW Dept/OSCSC Ltd before the project's closure.
- 9. Fraud and Corrupt Practices:-The Service Providers and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this RFP, OSCSC shall reject a Proposal without being liable in any manner whatsoever to the Service Provider, if it determines that the Service Provider has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the "Prohibited Practices") in the Selection Process. In such an event, OSCSC shall, without prejudice to its any other rights or remedies, forfeit and appropriate the Bid Security or Performance Security, as the case may be, as mutually agreed genuine pre-estimated compensation and damages payable to the Authority for, inter alia, time, cost and effort of the Authority, in regard to the RFP, including consideration and evaluation of such Service Provider's Proposal.
- 10. Assumption of Liability / Indemnification:- Service Provider assumes all liability for all loss, damage, cost and expense arising out of or in any way connected with the operation or performance of, or the failure to perform, any duty, obligations, or activity on the part of SP, its subcontractor(s), agent(s), or employee(s) in connection with this Agreement. SP further shall defend, indemnify and hold harmless OSCSC LTD and the officers, agents and employees of OSCSC LTD and such entities from all loss, damage, cost and expense, including all reasonable attorneys' fees, arising from or in any way connected with the operation or performance of, or failure to perform, any duty, obligations, or activity on the part of SP, its subcontractor(s), agent(s), or employee(s) in connection with this Agreement. SP shall protect any project assets provided hereunder from theft, loss, damage or other injury, and shall ensure such assets are insured by a reputable insurance company, if applicable.
- **11. No Liability for Third Party Claims:-**OSCSC LTD. does not assume liability for any third party claims for damages arising out of this Agreement.

#### 12. Right to Terminate the Process:-

a) FS&CW Department /OSCSC may terminate the Contract process at any time and without assigning any reason thereof. FS&CW Department /OSCSC make no commitments, express or implied, that this process will result in a business transaction with anyone.

- b) FS&CW Department /OSCSC reserve the right to modify and amend any of the above-stipulated condition/criterion depending upon project priorities vis-à-vis urgent commitments.
- c) In case of non-adherence to any of the terms & conditions as laid down in the MSA or any notice or communication as will be given from time to time during periodical review of the progress of the assigned activity, the authority reserves the right to increase or decrease the volume of assignment to ensure early completion of the assignment within the schedule period of time line.
- d) FS&CW Department /OSCSC may also reduce or increase the quantity of any item in the Scope of Work defined in the RFP. Accordingly total contract value may be changed on the basis of the rates defined in the financial proposal.
- 13. Points of Negotiation:-Any such special point of negotiation as made there to over & above the aforementioned conditions is mentioned herewith for successful completion of the project, which may be taken as part of contract agreement.
- 14. Compensation for Termination of Contract:- If the service provider fails to carry out the award / work order in terms of this document within the stipulated period or any extension thereof, as may be allowed by FS&CW Department /OSCSC without any valid reasons acceptable to FS&CW Department /OSCSC, FS&CW Department /OSCSC may terminate the contract after giving 1 months' notice, and the decision of FS&CW Department /OSCSC on the matter shall be final and binding on the service provider. Upon termination of the contract, FS&CW Department /OSCSC shall be at liberty to get the work done at the risk and expense of the service provider through any other agency, and to recover from the service provider compensation or damages.
- **15. Assignment:** In no such circumstantiates the service provider shall assign this Contract or sub-contract any portion of it without obtaining the prior written permission from the 1<sup>st</sup> party concerned.
- **16. Law Governing Contract and Language:-**The Contract shall be governed by the laws of Government of India and the language of the Contract shall be English.
- 17. Jurisdiction:-The parties agree that the courts in Bhubaneswar, Odisha shall have exclusive jurisdiction to settle any disputes which may arise out of or in connection with the MSA.
- **18. Amendment:-**No such modification, variation or amendment to MSA shall have any force unless it is in writing and has been signed by the parties.
- 19. Notice: Except as otherwise expressly provided herein, all notices and other communications provided for hereunder or there under shall be (i) in writing (including telex and telecopier or e-mail) and (i) telexed, telecopied or sent by person, overnight courier (if for inland delivery) or e-mailed to a party hereto at its address

and contact number as is specified below, or at such other address and contact number as is designated by such party in a written notice to the other party hereto.

## J. Payment Schedule

1. The bidder shall raise the bill/invoice in triplicate and submit the same to the concerned authority in the first week of the succeeding month of every quarter. Payment will be made on conclusion of every quarter on the basis of numbers of ration cards printed, laminated and delivery of cards at the district level and on the production of acknowledgement of delivery of cards from the district authorities.

#### 2. Terms & Conditions for Payment

- a) The invoice in triplicate shall be submitted alongwith the acknowledgement receipt certificate copy from districts for sanction of payment.
- b) In case of reduced services/quantum of work, the invoice shall be raised based on actual.
- c) The GST shall be paid on actual prevailing rate (On actual bill amount only) as per the prevailing rate under GST Act.
- d) Supporting document to substantiate the expenditure incurred shall be submitted along with the invoice copy.
- e) The proof copy towards tax deposit along with the copy of periodic filling statement of the taxes as raised in the invoice shall be submitted by the bidder.
- f) TDS shall be applicable at the prevailing rate as per the Income Tax Act/GST at time of release of actual payment.
- g) It is the look out of the bidder to finish the job at the earliest without any extra cost.
- h) It is required to ensure that all deliverables are of specified quality and have undergone sufficient internal verification process before handed over to the district. Any risks, dependencies, limitations, additions, deletions etc. shall be flagged at least two weeks in advance to the Managing Director, OSCSC Limited to ensure necessary action.
- i) A sample copy of ration card so printed to be submitted alongwith the invoice.

## K. Formats for Request for Proposal

Annexure-1

#### 1. Letter of Proposal

<Location, Date>

То

The Managing Director Odisha State Civil Supplies Corporation Limited Head Office, C/2 Nayapalli Bhubaneswar - 751012 EPBX - (0674) 2395391/2394956 Fax - (0674) 2395291/2390199

**Subject:** Submission of the Technical bid for <*Name of the assignment & RFP Reference No.*>

Dear Sir/Madam,

We, the undersigned, offer to provide solutions to the OSCSC on <Name of the engagement> with your Request for Proposal dated <insert date> and our Proposal. We are hereby submitting our Proposal, which includes this Technical bid and the Financial Bid sealed in a separate envelope.

We hereby declare that all the information and statements made in this Technical bid are true and accept that any misinterpretation contained in it may lead to our disqualification.

We undertake, if our Proposal is accepted, to initiate the Implementation services related to the assignment not later than the date indicated in Fact Sheet.

We agree to abide by all the terms and conditions of the RFP document. We would hold the terms of our bid valid for 180 days as stipulated in the RFP document.

We hereby declare that we are not insolvent, in receivership, bankrupt or being wound up, our affairs are not being administered by a court or a judicial officer, our business activities have not been suspended and we are not the subject of legal proceedings for any of the foregoing.

We understand v	vou are not	hound to	accept any	/ Proposal	vou receive
We understand	you are not	. Doulla lo	accept and	y i iupusai	you receive.

Yours sincerely,

Authorized Signature [ <i>In full and initia</i>	<i>ls</i> ]:
Name and Title of Signatory:	
Name of Firm/Company:	
Address:	
Location:	Date

## 2. Particulars of the Bidder Profile (Annexure-2)

Particulars	Details	Page number(in case of doc attachment)
Name of the firm/Company		
Registration Number of the Firm/Company		
Year of Establishment of the Firm/Company		
Complete Address of the Firm/Company		
GST Number of the Firm/Company		
PAN Number / IT return Copies of the Firm/Company		
Bidder should possess minimum ISO		
9001:2008 certification of the Firm/Company		

Particulars	Details	Page number(in case of doc attachment)
Average Annual Turnover of the Firm/Company		
Tender Fees ( Demand Draft Number/Date)		
Earnest Money Deposit (Demand Draft Number No.)		
Number of Cards Printed as per Annexure-03		
Total Completed Project Value as per Annexure-03		

Seal & Signature of the Bidder

# 3. Template for declaration on Number of bar coded cards Printed (Annexure-3)

Please provide a separate table for Relevant Experience in printing bar coded cards in similar kind of projects awarded by any State Govt. / Central Govt. The bidder shall mandatorily submit the required information in the prescribed table format for both Completed projects & On-going projects):

SI.	Name of	Work	Value	Number of	Cost Value	Page No.
No.	Project &	Order	of Work	Bar coded	of Work	reference of the
	Type Task	Number	Order	cards Printed	Completed	Work Order &
	Assigned/	& Date		& Handed	till	Work Completion
	Department			Over till	31.03.2020	Certificate
				31.03.2020		attached in the Bid
1						
2						
3						

This is to certify that the value of Cost of work completed & the number of bar coded cards printed as given in the above table are matching with the value/quantity given in the work completion certificate attached with the bid document.

Seal & Signature of the Bidder

#### 4. Affidavit for Availability of Infrastructure (Annexure-4)

The bidder has to give an affidavit mentioning the following details.

SI No	Types of	No. of Printer as per	No of	Availability of	Remarks ( If
	Computer	the Specification of	Lamination	Back up for	Any)
		RFP	Machinces	uninterrupted	
			available	power supply	
01					
02					

Seal & Signature of the Bidder

### 5. Commercial proposal Covering letter (Annexure-5)

<Location, Date>

To

The Managing Director
Odisha State Civil Supplies Corporation Limited
Head Office, C/2 Nayapalli

Bhubaneswar - 751012 EPBX - (0674) 2395391/2394956 Fax - (0674) 2395291/2390199

**Subject:** Submission of the Financial bid for of the RFP <*Name of the assignment & RFP Reference No.>* Dear Sir/Madam.

We, the undersigned, offer to provide the Implementation services for <Title of Implementation Services> in accordance with your Request for Proposal dated <Date> and our Proposal (Technical and Financial Proposals). Our attached Financial Proposal is for the sum of <Amount in words and figures>. This amount is inclusive of the local taxes. The rate is quoted in the following Commercial Bid format.

	Commercial Bid format							
Serial No	Item Name	Rate ration of tax (in l	card e			GST( @ %) in INR	Total Co	ost
01	Printing, Lamination & Packaging of Ration Cards as per the specification of RFP.							
02	Transportation of Ration Card							
Total E	stimated Cost ( In INR)							
Total E	Total Estimated cost in word : Rupees							

#### 1. Price and Validity

- a) All the prices mentioned in our Tender are in accordance with the terms as specified in the RFP documents. All the prices and other terms and conditions of this Bid are valid for a period of 180 calendar days from the date of opening of the Bid.
- b) We hereby confirm that our prices include all taxes. However, all the taxes are quoted separately under relevant sections.
- c) We understand that the actual payment would be made as per the existing indirect tax rates during the time of payment.

#### 2. Deviations

We declare that all the services shall be performed strictly in accordance with the tender documents except for the variations and deviations, all of which have been detailed out exhaustively in the following statement, irrespective of whatever has been stated to the contrary anywhere else in our bid.

Further we agree that additional conditions, if any, found in the Tender documents, other than those stated in deviation schedule, shall not be given effect to.

#### 3. Tender Pricing

We further confirm that the prices stated in our bid are in accordance with your Instruction to Bidders included in Tender documents.

#### 4. Qualifying Data

We confirm having submitted the information as required by you in your Instruction to Bidders. In case you require any other information/documentary proof in this regard before evaluation of our Tender, we agree to furnish the same in time to your satisfaction.

#### 5. Bid Price

We declare that our Bid Price is for the entire scope of the work as specified in the RFP. These prices are indicated Commercial Bid attached with our Tender as part of the Tender.

#### **6. Performance Security**

We hereby declare that in case the contract is awarded to us, we shall submit the Performance security in the recommended format in the RFP.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e., [Date].

We understand you are not bound to accept any Proposal you receive.

We hereby declare that our Tender is made in good faith, without collusion or fraud and the information contained in the Tender is true and correct to the best of our knowledge and belief.

We understand that our Tender is binding on us and that you are not bound to accept a Tender you receive.

Thanking you,
We remain,
Yours sincerely,
Authorized Signature:
Name and Title of Signatory:
Name of Firm:

Address:

# 6. Form for declaration of not being blacklisted (Annexure-6) (Self Declaration in Official Letter Pad)

To,

The Managing Director
Odisha State Civil Supplies Corporation Limited
Head Office, C/2 Nayapalli
Bhubaneswar - 751012
EPBX - (0674) 2395391/2394956
Fax - (0674) 2395291/2390199

Ref: <Name of the assignment & RFP Reference No.>

Subject: Declaration for not being blacklisted in response to the RFP for Selection of Selected Bidder for RCMS operation.

Dear Sir,

We confirm that our company, \_\_\_\_\_\_, is not blacklisted in any manner whatsoever by any of the State/UT and/or central government in India on any ground including but not

limited to indulgence in corrupt practice, fraudulent practice, coercive practice, undesirable

Date:

Bidder's Company Seal:

Authorized Signatory's Signature:

practice or restrictive practice. Place:

Authorized Signatory's Name and Designation:

Note: The Bidder shall necessarily provide a copy of 'Power of Attorney' authorizing the signatory for signing the Bid on behalf of the Bidder in its Pre-Qualification Bid.

#### 7. Performance Security (Annexure-7)

- <Name>
- <Designation>
- <Address>
- <Phone Nos.>
- <Fax Nos.>
- <Email id>

Whereas, <name of the supplier and address> (hereinafter called "the bidder") has undertaken, in pursuance of contract no. <Insert Contract No.> dated. <Date> to provide Implementation services for <name of the assignment> to OSCSC Ltd (hereinafter called "the beneficiary")

And whereas it has been stipulated by in the said contract that the bidder shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the contract;

And whereas we, **<Name of Bank>** a banking company incorporated and having its head /registered office at <Address of Registered Office> and having one of its office at <Address of Local Office> have agreed to give the supplier such a bank guarantee.

Now, therefore, we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of Rs.<Insert Value> (Rupees <Insert Value in Words> only) and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of Rs. <Insert Value> (Rupees <Insert Value in Words> only) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the bidder before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the Bidder shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This Guarantee shall be valid until < Insert Date >)

Notwithstanding anything contained herein:

- I. Our liability under this bank guarantee shall not exceed **Rs. <Insert Value> (Rupees <Insert Value in Words> only)**.
- II. This bank guarantee shall be valid up to <*Insert Expiry Date*>)
- III. It is condition of our liability for payment of the guaranteed amount or any part thereof arising under this bank guarantee that we receive a valid written claim or demand for payment under this bank guarantee on or before <*Insert Expiry Date*>) failing which our liability under the guarantee will automatically cease.

## 8. Certificate for Average Annual Turnover (Annexure-8)

SI. No.	Financial Year	Annual Turnover in Lakhs
1.	2016-17	
2.	2017-18	
3.	2018-19	
Av	erage Annual Turnover	

### **Certificate from the Statutory Auditor**

This is toce	rtify that	(n	ame of t	he Applican	it) ha	is received ti	ne pay	ymen	is shown
above agai	inst the	respective	years o	n account	of p	orofessional	fees.	The	Average
Turnover of	the Firm	n in the last	03 years	is Rs	_	(In words)			

Name of the audit firm: Seal of the audit firm: Date:

(Signature, name and designation of the authorized signatory)

Membership Number

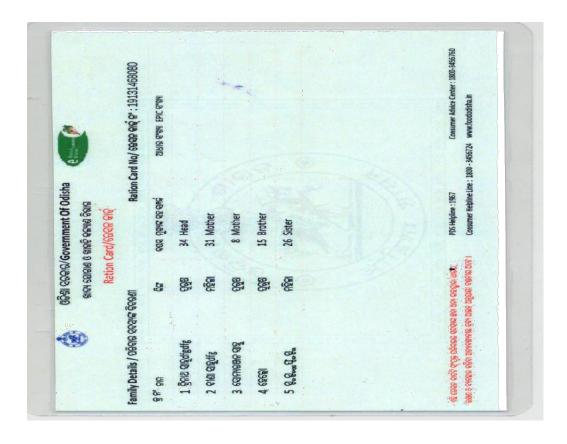
Note: - In case the Applicant does not have a statutory auditor, it shall provide the certificate from its chartered accountant that ordinarily audits the annual accounts of the Applicant.

### L. Sample AAY and PHH Ration Card (Annexure-9)









# M. Unit Wise Distribution Location (Annexure- 10)

Unit No.	District	Block	ULB(MC +MPL)	Total
	Sonepur	6	1	7
Unit 1	Mayurbhanj	26	2	28
Offic 1	Boudh	3	0	3
	TOTAL	35	2	38
	Bolangir	14	2	16
Unit 2	Jajpur	10	2	12
Unit 2	Gajapati	7	1	8
	TOTAL	31	5	36
	Jharsuguda	5	3	8
Unit 3	Balasore	12	3	15
Units	Rayagada	11	1	12
	TOTAL	28	7	35
	Sambalpur	9	2	11
l lasia d	Bhadrak	7	2	9
Unit 4	Kalahandi	13	1	14
	TOTAL	29	5	34
	Bargarh	12	1	13
Unit 5	Jagatsinghpur	8	2	10
Unit 5	Nawrangpur	10	1	11
	TOTAL	30	4	34
	Deogarh	3	1	4
Unit 6	Nayagarh	8	0	8
Utill 6	Ganjam	22	7	29
	TOTAL	33	7	41
	Angul	8	2	10
Unit 7	Cuttack	14	3	17
Offic 7	Nuapada	5	1	6
	TOTAL	27	6	33
	Dhenkanal	8	1	9
Unit 8	Khurdha	10	5	15
UIIIL 6	Koraput	14	3	17
	TOTAL	32	9	41
	Sundergarh	17	5	22
Unit 9	Kendrapada	9	2	11
Unit 9	Kandhamal	12	1	13
	TOTAL	38	8	46
	Keonjhar	13	4	17
Unit 40	Puri	11	1	12
Unit 10	Malkangiri	7	2	9
	TOTAL	31	7	38
	GRAND TOTAL			376